Frequently Asked Questions

Updated: April 18, 2024

- ** Please kindly note that all the information in this FAQ may be subject to change. The program office reserves the right to make adjustments. Please pay attention to the updates on the official website.
- *Please read all instructions and guidelines available in FAQ. Microsoft Edge (Windows) and Opera (ISO) work better on most of Fudan University Webpages.
- *All the time information in this FAQ is **Beijing Time (UTC+8)**.

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Visa

Who needs to apply for a visa to enter China's mainland?

Students who are non-Chinese citizens should apply for the X2 student visa to enter China's mainland to attend FISS.

For students who have dual nationality, please make sure you enter China and register on campus with the same ID document you submitted for your FISS application.

For students who are citizens of HK, Macau and Taiwan holding a non-Chinese nationality at the same time, please make sure you enter China with the ID document used in your FISS application. If you used your non-Chinese passport to apply for FISS, then you will need to apply for X2 visa and enter China's mainland with your foreign passport and X2 visa.

As a non-Chinese applicant, when will I get my admission and visa documents?

An admission notice will be sent to you in about 10 working days by email after your application. If you need a hard copy of the admission letter, please email us at <u>iss@fudan.edu.cn</u>. The visa application documents will be sent to you via regular mail. It may take 2 weeks to be delivered.

We suggest you apply as early as possible if you need an X2 student visa to enter China's mainland.

Do I need a physical examination if I apply for a one-month X1 or X2 visa?

The summer session is a one-month program and so a physical examination is not required to apply for the student visa with the admission documents.

The admission notice says I should bring 8 photos to Fudan. Do I have to do this? Can I have passport photos taken on campus for the visa extension?

What the admission notice says about photos applies to long-term students. Since FISS is a short-term program, you do not have to bring 8 photos. Two photos should be fine. If you don't have any, you can take photos at the photo booth close to the university entrance at Guoshun Rd., or at photo booths in Shanghai metro stations.

If I already have a valid visa to enter the Chinese mainland, do I still need to apply for the X2 visa?

We will issue X2 visa application documents to you once you're admitted. Please consult the Chinese Embassy or Consulates in your country about this.

Course Enrollment and Tuition Payment

How many courses can I choose?

You can choose 1-3 content courses with up to 6 credits.

The Chinese language courses (for foreign passport holders only) and PE courses are optional.

Each student must choose at least 1 content course.

Those who fail all courses or do not earn any credits from the content courses will not receive the attendance certificate or the transcript.

How many hours' work does 1 credit at Fudan entail?

At Fudan, one credit means 18 credit hours' teaching, with each credit hour being 45 minutes.

How many credits is each course?

At Fudan University, one credit hour's teaching is 45 minutes. Most content courses are 2 credits totaling 36 credit hours.

Exceptions:

- "Diversity of the Healthcare Service in Shanghai" is a 1-credit course with 18 credit-hour teaching.
- Language courses: Elementary, Intermediate and Advanced Chinese will be 2 credits each totaling 40 credit hours.
- PE courses: 18 credit hours' of teaching for each with 1 credit.

Please note that the Chinese language course is for foreign passport holders only.

Can I choose more than 1 course from the same module?

As long as there is no schedule conflict between the courses you want to take, you're free in course selection.

Where can I download the syllabi?

Please click the course title to download the syllabi at our program website https://iss.fudan.edu.cn/Courses/Course List.htm.

How can the credits be transferred back to my university?

Please consult your home university coordinator about the credit transfer. It will be up to the student's home university to decide how and how many credits can be transferred.

Please download the course syllabus from the FISS website and contact the academic office concerned for pre-approval. We would be glad to help if the academic office needs further information directly from us.

How can I enroll in the courses?

You will be able to enroll in courses in our system after you obtain you Fudan student number.

Please visit http://xk.fudan.edu.cn/, log-in and input the course code to find each course.

The username is your Fudan student number while the password is the "fDu+last 6 digits of your registered ID number", if it contains any letter,

please substitute the letter with 0.

We will email you the instructions once your student number is issued. Please note that courses may be cancelled if there are fewer than 5 students enrolled.

When is the deadline to enroll in and drop the courses?

The deadline to enroll in and drop courses is 5 pm, July 10, 2024, Beijing time. Please double check your enrollment before the system closes.

If you have enrolled in one course by mistake and are not aware of it, there will be an F shown on your transcript.

On the other hand, if you think you are enrolled in a course but you actually are not, you won't get the grade even if you complete all the assessments.

Please also reconfirm your enrollment status with the course's TA before the system closes.

Kindly note that eLearning is NOT the official platform for course enrollment. Even if your name is on the eLearning site of a course, it does not necessarily mean you are enrolled in the course.

The course enrollment syste, http://xk.fudan.edu.cn/en_xk/login.action, is the only platform where you can ensure your course enrollment status.

I am interested in two courses but in the enrollment system there is time conflict between them. Can I still have the two courses?

No. If there is a time conflict you can only choose one of them.

How do I decide which level of the Chinese language course is right for me?

After course enrollment starts, students can enroll in the Chinese language course according to your own evaluation of your Chinese proficiency. After courses begin on July 8, you will try out the course and discuss with the course instructor to see if the one you already enrolled in is a good fit for you. If not, you can log into the course enrollment system and enroll in another level before July 10 which is the course add/drop deadline.

The course I want is already full in the system. Can you increase the capacity?

The course enrollment will end on July 10, and during the whole period, students are free to add or drop courses. It is possible that some students will drop the course and so you can register.

We will also keep a close eye on the number of students enrolled in each course. We may discuss with the professors the possibility of increasing the capacity of some courses, but there is no guarantee that the professors will agree.

What can I do to drop a course after the enrollment system closes? You won't be able to add or drop courses after the system closes. If you fail

to complete the course(s) that you have enrolled in, or if you are not able to take the final exam of the course(s), your grade for the course(s) will be F and shown on the transcript. If you fail all courses you're enrolled in, then no certificate or transcript will be issued.

What if I fail a course?

If you fail a course, an F will be shown on your transcript. And if you don't get any credits from the content courses, i.e. if you take no content courses or fail all your content courses, you will not be able to get the attendance certificate for the summer session. There will be no make-up exams.

How can I pay the tuition fee?

If you are a self-paying student, please wait for the email reminding you to pay and go to https://payment.fudan.edu.cn/ to make the payment before June 23, 2024. Please note that paying with an international credit card will incur a surcharge of 3%. After you log in, you can pay with a credit card, a debit card, Alipay, or WeChat pay.

Registration and Orientation

When and where will we register?

On July 5. 2024. 13:30-17:00. at the lobby of the School of Economics. Fudan University. The address is No. 600 Guoquan Road. Yangnu District. Shanghai(上海市杨浦区国权路600号经济学院), which is in the southern part of Fudan's Handan campus. This building is very close to the teaching building where you will have most of your classes.

Right after the registration. FISS Buddies will take you to a campus tour to help you navigate the campus.

Will there be an orientation before the program starts?

There will be an opening ceremony including an orientation between 14:00-16:00 on July 6, 2024 (Saturday, Beijing Time). It is required that all students attend this opening ceremony. More information will be sent later via email and WeChat.

Which documents do I need to bring along for registration?

You have to bring the admission letter, your registered valid ID (passport/Chinese ID, the same one you used for the application), and the insurance policy.

I will not be able to arrive on time for the registration. What should I do?

You will need to get permission from our office by emailing us at iss@fudan.edu.cn before July 5. We will notify you the time and place to register upon your arrival. Your failure to register on time without prior permission will be regarded as withdrawal from the program. Please also email your course instructors asking for leave if you will arrive after the courses begin.

What should I do after the registration process?

The FISS buddies will take groups of students for a brief campus tour on registration day (July 5).

The mandatory opening ceremony and orientation will be from 2:00 to 4:00 pm on July 6. For the opening ceremony and orientation, please wear the program red shirt, which you will get upon registration. Shanghai Summer School Scholarship students will wear grey shirts. We will have the group photo taken after the opening and orientation.

When can I get my Fudan campus card?

Fudan campus card can be used digitally and physically.

Digitallly: vou can log in to the "Fudan eCard" WeChat mini program to enter the campus and scan the code to pay for your daily meals at Fudan's canteen.

If vou need a physical card, vou can pick up vour card here: E-campus card office. Room 120. Multi-functional Building, Handan Campus, Fudan University (复旦大学邯郸校区综合楼120室).

You will take a personal photo on the spot and pay CNY 20 (in cash) for the card-making fee.

Please note that non-Chinese students who are to live in the on-campus international student dorm **must get vour physical student card**. Some room facilities require the use of the physical student card.

Top-up methods:

Ontion 1. Top up through the "Fudan eCard" WeChat mini program. You will pay via Wechat Pay. So be sure your bank card is bound in Wechat.

Ontion 2. Log in to the eHall of Fudan (httn://ehall.fudan.edu.cn/vwtb-portal/fudan/index.html#/hall). search for "一卡诵网卜帝值" and recharge via Fudan's payment system. You can pay via Wechat Pay, Alipay or credit card.

Option 3. Take cash to the recharge points (such as the canteen, and E-campus card office) on campus. You can top up the card in cash at the cashier's window of the dining halls during lunch hours or do the loading job on the machines.

At the end of your stay, if there is still money in your e-campus card, please go to the Ecard-office during working hours to have the money back in cash. But after that, the card will be invalid. Or you can use the balance to purchase gifts at the university's gift shop, which is located at the main entrance of Fudan.

Courses and Transcript

When will classes start?

Classes will start on July 8 and end on August 2.

What time do classes start every day?

Please refer to our program website for course schedule https://iss.fudan.edu.cn/Courses/Course_List.htm, and program schedule https://iss.fudan.edu.cn/Courses/Agenda.htm.

Please note that the schedule in the course enrollment system is not 100% correct as it lists the teaching schedule of regular semesters and can't be changed to the summer session schedule.

What is the attendance policy?

Please note that **three** unexcused absences in a course will lead to an automatic failure (F as vour final grade). If vou are 15 minutes late for a class without prior permission, it will be considered as an unexcused absence. Unexcused absence means that vou do not show up in a class without any prior notification. Therefore, please ask for permission from the course instructor if you have to miss a class for a good reason.

Please consult vour course instructor about whether and how permitted absences will affect vour final grade. However, vou are not allowed to be absent for more than one-third of the whole course (both unexcused and permitted included). Otherwise, you're not qualified to take part in the final exam.

For online courses, all students are required to **turn on the camera** and show their faces throughout each session. If not, it will be considered absence.

In addition, each instructor also has his/her own attendance policy. They will talk about course requirements and policies in the first class. Please take good note of them.

Where will our classrooms be?

You may have classes at different lecture buildings on the Handan campus. Most courses will be at Lecture Building 6. Ask us if you don't know where a classroom is.

Regarding classroom numbers.

H6301 means Rm. 301 of Lecture Building 6.

H2201 means Rm. 201 at Lecture Building 2.

HGX201 means Rm. 201 of Western Building of Guanghua.

What's the grading system like at Fudan?

At Fudan, students get A, A-, B+, B, B-, C+, C, C-, D, and F.

F means failure. The number of students getting an A or A- does not exceed 30% of the whole class.

Please note that two courses, ECON130285 and ECON130283 will only give P/NP as the final grade.

Where can I check my grades for courses taken?

The online grade-checking instructions will be sent to you by email in mid-August. You can download e-transcripts in the system until your Fudan student number is expired which is usually in the end of August 2024.

When can I get the program certificate and course transcript? The hard-copy certificate will be sent in early September.

The e-transcript can be downloaded from Fudan's system until your Fudan student number is expired which is usually in the end of August 2024. You can request the system to send the e-transcript to any emails you want, 10 copies per day.

If you need hard-copy transcripts, please directly contact the Undergarduate Academic Service Center of Fudan at bksfwzx@fudan.edu.cn, or +86 21 55665205. Tell them your name, Fudan student ID, what kind of transcript (e-transcript or hard copy, in what language) you need. There will be a fee about 5 RMB/copy.

Will Fudan issue the transcript for the summer session? Yes, after you pass your courses you will have the official transcript of Fudan University.

How can I apply for the official transcript in the future if needed? Please directly contact the Undergarduate Academic Service Center of Fudan at bksfwzx@fudan.edu.cn, or +86 21 55665205. Tell them your name, Fudan student ID, what kind of transcript (e-transcript or hard copy, in what language) you need. There will be a fee about 5 RMB/copy.

If you need any assistance, you can also contact the program office at iss@fudan.edu.cn.

Course Delivery

Will there be recorded videos available for online courses after class? Online classes will be delivered live, and no recorded videos will be provided after class. However, course materials will be uploaded and shared in Fudan's eLearning Platform (see below) before and after class per the course instructor's arrangements.

What are the learning platforms and tools used for this program? Tencent Meeting will be used for online courses. Online courses will be delivered live.

WeChat and Fudan's eLearning Platform will be used for this program.

We will set up a Wechat group for each course via WeChat to connect you with teaching assistants, classmates and program staff.

So please download and familiarize yourself with these softwares/apps in advance.

Fudan's eLearning Platform is where you will download course materials (slides, lecture notes, etc.), upload assignments, take quizzes, etc. We will email you the login information for eLearning later.

Activities

Where can I find and register for the activities?

The activities notice can be found on our website-Announcements (https://iss.fudan.edu.cn/Announcements.htm).

We will also send notice in our program WeChat group. You can register for the activities that you are interested in in the link posted in the announcement.

Do I need to pay for the activities?

The one-day trip to Zhouzhuang Water Town is free for Shanghai Summer School Scholarship students, but not for all the other students.

All other activities. such as Huangpu River cruise. acrobatic show, Chinese painting, Chinese calligraphy, etc. are for free for all students.

How can I pay for the one-day trip to other city?

You will directly pay the travel agent on July 5, the registration day, in cash, with Wechat pay or Alipay.

Shanghai Summer School Scholarship students do not need to pay but will need to sign up for it.

I want to ioin the one-day trip but I didn't pay on the registration day. Can I still go?

Sure. You can pay before the deadline at the travel agency's office.

I naid for the one-day trip. But I don't want to go now. What should I do?

Please pay attention to the refund deadline on the receipt given by the travel agency. No refund will be processed after the deadline.

I have signed un for one free activity but I don't want to go anymore. Should I do something?

Yes. If you sign up and don't show up, it will be a big waste of resources. So please do cancel your sign-up with us before the deadline. For some activities, there are people on the waiting list, and so your withdrawal can

give these people the opportunity to attend.

There is an activity that I really want to attend. But it's quite late when I want to sign up for it. Can I still attend even if there are no slots available?

In that case please put vourself on the waiting list. From past experience every time there are people failing to show up despite the sign-up. When this happens people on the waiting list will be able to attend, in the order of when you waitlist.

WeChat

What is the WeChat group for?

WeChat is a daily must in China. It is not just a chat APP, but also a useful tool for purchases or various services.

A group chat will be set up during the summer session to communicate in a fast and efficient way, and also to connect with the peers, TAs and buddies. Announcements will be posted in WeChat, eLearning, FISS website as well as to your email. When you see useful information posted on WeChat, you can "Add to Favorites" so that you can retrieve it later.

How do I set up my WeChat account?

Please download the app and register according to the instructions. Our advice is you set a password you will be able to remember when registering your WeChat account and link your WeChat account to your email.

You are highly recommended to downland WeChat and create an account at your home country **before** your departure since lots of students can hardly get the verification code sent via phone message if you don't open the mobile roaming service. Or you can downland the WeChat after you got the local SIM card.

Accommodation

Can I stay at the on-campus International Students Dorm (ISD)?

On-campus International Students Dorm is only available for non-Chinese citizens. And for the Shanghai Summer School Scholarship holders and CLIC scholarship students, free ISD will be provided during the program.

For other non-Chinese students, it will be updated on our website around late May whether there will be any fee-paying on-campus dorm available for application.

Other students will need to arrange your own accommodation on your own in advance. You may refer to the recommendation list given by previous FISS students on our website here

https://iss.fudan.edu.cn/Admitted Students/Accommodation.htm.

I am a Chinese citizen studying in Canada. Can I stay at the Fudan International Students Dorm (ISD)?

No. ISD is only available for students who are non-Chinese citizens.

Can I rent an apartment instead of staying at the dorm?

Sure. Foreign students who stay in an apartment need to register at the local police station within 24 hours after arrival.

On-Campus Accommodation for Non-Chinese Students

Where am I going to stay?

Shanghai Summer School Scholarship holders and CLIC scholarship students will stay at International Students Dorm in Fudan's Handan campus. Only double room will be provided for free of charge. If you would like to stay in a single room, it depends on the availability and you have to pay extra money.

The address is 上海市杨浦区武东路57号 复旦大学外国留学生公寓, or No. 57 Wudong Road, Yangpu District, Shanghai.

I'm not a Shanghai Summer School Scholarship student nor a CLIC scholarship student, when and how can I apply for the ISD?

We will email all admitted international students about this in late May or early June and update on our website (https://iss.fudan.edu.cn/Admitted_Students/Accommodation.htm) about the application process for International Student Dorm. It will be a first come first served process.

Where do I check in at the ISD(International Student Dorm)?

If you stay at ISD, please check in on the ground floor at the reception of the main building, the tallest one on your right after you enter at the No. 57 Wudong Rd entrance.

When can I check in and check out at International Students Dorm? The earliest check-in time is 12pm on July 5, 2024. And the latest check out time is 12pm Aug 3, 2024. The reception at ISD is open 24/7.

How can I pay the room deposit, electricity, bath card, and fridge fee at Fudan University International Students Dorm?

The room deposit is 200 RMB in cash so you need to have cash with you when you check in.

For the fridge, the deposit is 200 RMB and rent is 50 RMB/month for a small fridge and 70/RMB/month for a big fridge (subject to availability).

For shower, you must have the physical Fudan student card. When you use the shower, there is a machine where you can place your student card. When the student card is placed inside the cardholder, you can press "confirm" or "确认", then the money will start to withdraw from your

student card. When you are done showering, you must take your card out, otherwise the fee will continue to be charged.

For electricity, please contact the reception.

What is the (mailing) address for Fudan University International Students Dorm?

In Chinese:

上海市杨浦区武东路 57 号复旦大学外国留学生公寓 X号楼XX房间

邮编: 200433

In English:

Fudan University International Students Dorm, Building No. & Room No. No. 57 Wudong Road, Yangpu District, Shanghai, China

Postcode: 200433.

If I buy something online at Taobao, will the package be delivered to my room?

In general, packages will be delivered to the courier station 菜鸟驿站. Please pay attention to the phone message from the courier which will tell you where your package should be picked up.

The courier station is on the left side(when you face the gate of the gymnasium) of the Fudan North Gymnasium.

How do I use Internet at the ISD?

The International student dorm has campus wifi and you will have to pay 30 RMB/month for unlimited access to the wifi.

复旦大学-网络服务认证登录

(http://10.102.250.13/index.php?url=aHR0cDovL2VkZ2UtaHR0cC5taWNyb3NvZnQuY29tL2NhcHRpdmVwb3J0YWwvZ2VuZXJhdGVfMjA0)

You must use this link to pay for the wifi at your dorm. However, note that some people have mentioned that their VPN has trouble connecting to the dorm wifi, so please be aware of that situation. You can also connect to as many devices as needed for the campus wifi.

Are beddings (blankets, pillows) provided in the ISD?

No, students need to buy them. There are beddings sold in the ISD building or you can go to the nearby supermarkets.

Can I do laundry at the dorm?

There are 3 washing machines on each floor of the ISD and 1 dryer on every floor. You will need to download the APP "胖乖生活" (it is also written on the washing). After installing the APP, you can choose which function you would like to use. The normal washing is "标准洗" which is 3 RMB for one wash. The dryer is 6 RMB for one hour.

What should I do if I have any problems at the dorm, like a clogged toilet?

Please ask for help at the reception, which is the best and fastest way to solve your problem. Each dorm building has their own WeChat group, you can also ask for help in the WeChat group. If the communication process does not work well, please contact us.

My room needs cleaning. What should I do?

Please contact the reception. They can arrange cleaning with fee-paying.

Can I rent an apartment off campus instead of staying at the on campus dorm?

Sure. But please note that, foreigners who do not stay at a hotel need to register at the local police station or service station for foreigners within 24 hours after arrival.

Transportation Card & SIM Card

I need a local transportation card for metro and bus rides, but I know one may not be able to buy it or do the value-loading job at every metro station. What is your advice?

You can buy a transportation card with cash or Alipay at the Metro station.

The most convenient way is to use Alipay, click on "Transport", scan the QR code to pay for bus, metro, taxi, and bike. Be sure to bind your bank card to your Alipay account in advance.

Please ask our TAs and Buddies for help if you don't know how to set it up.

Where can I get a local SIM card for my phone?

You can buy one at the airport after you arrive, or at the following stores after you arrive at Fudan.

The three major mobile network operators in China are: China Mobile (中国移动), China Unicom (中国联通), and China Telecom (中国电信).

The network settings foreach of the three network operators are different from each other, thus it is recommended to ensure the network compatibility matches that of your mobile phone before purchasing a SIM card.

- 1. China Mobile (中国移动)
- ◆ Location: Nearby Handan Campus, 政通路91号(No. 91 Zhengtong Road)
- ◆ Operation hours: 09:00 18:30
- 2. China Unicom (中国联通)
- Location: Within Handan Campus, Basement floor, No. 36, North side of Student Dormitories
- Phone: 021-61442020.

- ◆ Operation hours: 10:00 19:00
- 3. China Telecom (中国电信)
- ◆ Location: Nearby Handan Campus: 政立路809 号(No. 809 Zhenli Road)
- ◆ Operation hours: 10:00 19:00

You are highly recommended to download WeChat and Alipay and create an account at your home country before your departure since lots of students can hardly get the verification code sent via phone message if you don't open the mobile roaming service.

Or you can download the WeChat and Alipay after you got the local SIM card.

Travel & Miscellaneous

Can I leave earlier before the session ends?

Yes. Be sure you complete the requirements of the courses you enroll in. Otherwise there might be F on your transcript.

What clothes should I bring to Shanghai for the summer session?

The average temperature in Shanghai in July is 32 degrees Celsius (around 90 degrees Fahrenheit). There could be days when the temperature is around 40 degrees Celsius. In one word, it is very warm and humid, sometimes scorching in Shanghai in July. Besides T-shirts and shorts, please also bring some business casual for the farewell party at Crowne Plaza Fudan.

Is it mandatory to attend the farewell party?

No, but we usually have hundreds of students participate in the farewell party. Shows are welcome. Please let your TA know if you wish to contribute during the farewell, so we can make arrangements.

What document do I need to prepare if I plan to travel outside Shanghai?

You should take your passport (or Chinese ID card) with you. Train ticket purchasing and hotel check-in do require your valid ID.

If I feel sick, where can I see a doctor?

There is an on-campus clinic at Building No. 5 (复旦大学校医院 5 号楼) where simple treatments are provided.

If the doctor at the university clinic thinks it is serious, he/she will advise

you to go to a big hospital. If you have communication problems at the clinic, you can ask a buddy to go with you.

It is important to have a list of local hospitals approved by your insurer on hand. If you get sick, you may want to go to a private hospital whose staff speaks English rather than a public hospital that locals usually go to, like United Family Healthcare in Shanghai, which is more expensive than public hospitals. Therefore, it would be great if your insurance covers visits to private hospitals such as United Family Healthcare.

I am a Shanghai Summer School scholarship student and I know the scholarship includes local insurance. Does it mean I can visit the oncampus clinic without paying out of my pocket?

The insurance we purchase for you contains a deductible of around 700 yuan when it comes to medical costs. For any claim you will need to keep the medical record and receipts issued by the hospital you visit.

Where can I study other than the dorm and lecture rooms?

Fudan University Liberal **Library** and the **café area** on the second floor of School of Economics are good options to escape from the hot summer. **North Canteen** is also a good place to go except during peak dining hours.

Can I borrow books from the Liberal library?

No. Students have the access to enter the Fudan Liberal library. Short-term non-degree students can only read in the reference rooms, and can't borrow books from the library.

How can I get a taxi?

It would be a good idea to download the Didi app for taxi booking and payments. You can pay with WeChat Pay or Alipay.

Is there any place where I can store my luggage during my travel after the session ends?

Not on campus. There is a Storhub 趣存自助仓 close to our campus, which has no affiliation with Fudan University, at 1581 Changyang Rd., Yangpu District. Call at +86 21 5513 8960.

What are the emergency phone numbers?

Ambulance: 120, Police: 110, and Fire: 119.

How can I contact the program office?

Email: iss@fudan.edu.cn

Phone: +86 21 55664509

Office: Room 408, School of Economics, Fudan University

You can also find us on WeChat.