

## Frequently Asked Questions

Updated: April 1, 2020

Please see the latest news at [iss.fudan.edu.cn](http://iss.fudan.edu.cn) for updates, including entry restrictions for foreigners due to the covid-19 pandemic.

Please read all instructions and guidelines available in FAQ.

Internet Explorer (Windows) and Opera (ISO) work better on most of Fudan University webpages.

### Before Application

#### **When will the summer session be in 2020?**

It will be July 4-Aug. 1. The courses will start on July 6 and end on July 31. Registration will be on July 4 and orientation on July 5, and there will be a farewell party on July 31. While the farewell party is not compulsory, there will still be classes or even exams on July 31 and so you are advised to purchase your return ticket taking into account the last day's schedule. The transcript and certificate will be sent to you or your coordinator around Aug. 5.

#### **I will need to get back to my university before the summer session ends. Will I be able to earn any credits from the summer session?**

Yes. First, even if you take courses that last four weeks it is possible to leave a couple of days earlier, as long as you finish all the assessment requirements. Second, we offer the 3-credit course of "Chinese Economy and Society", which is the summer camp of the School of Economics and will last two weeks. You may also want to check the 1-credit course of "Diversity of the Healthcare Service in Shanghai".

#### **What courses will be provided?**

We will provide 27 content courses at the undergraduate level, Chinese language course at three levels, and three PE courses of Chinese Kongfu, Chinese Archery and Chinese Folk Dance. Please note that the two-week camp of the School of Economics on "Chinese Economy and Society" provides summer session students with a 1-credit and a 3-credit course entitled "Chinese Economy and Society", in the form of lecture series and visits. The lecture series will finish in two weeks. If you enroll in the 3-credit option, you will need to participate in all the lectures and visits of the camp during the two weeks, which means it will be very hard, if not impossible, for you to choose any other course. If you choose the 1-credit option, you will attend 18 credit hours' lectures of the camp and will not attend the visits or activities of the camp. Please note that the Chinese language course is for foreign passport holders only.

#### **How many courses can I choose?**

You can choose 1-3 content courses with up to 6 credits, and the language course and PE courses are optional. Each student should choose at least 1 content course and pass it. Those who fail all courses or do not earn any credits from the content courses will not receive the attendance certificate.

#### **How many credits is each course?**

At Fudan University one credit hour's teaching is 45 minutes.

Most content courses are 2 credits totaling 39 credit hours. The exception: "Diversity of the Healthcare Service in Shanghai", which is a 1-credit course providing 18 credit hours teaching over two weeks. In 2020 we will provide 3-credit content courses which are 57 credit hours each.

Language course: Elementary, Intermediate and Advanced Chinese will be 2 credits each totaling 40 credit hours.

Please note that the Chinese language course is for foreign passport holders only. Foreign students wanting to take Intermediate or Advanced Chinese will not enroll in the language course online. After the placement test names will be uploaded into the enrollment system instead. Foreign students missing the placement test will not be able to take Intermediate or Advanced Chinese.

PE courses: 18 credit hours' teaching for each with 1 credit.

**How many hours' work does 1 credit at Fudan entail?**

At Fudan, one credit means 18 credit hours' teaching, with each credit hour being 45 minutes.

**Can I choose more than 1 course from the same module?**

It is possible. Just make sure that the courses you want do not have overlapping teaching slots. You need to take a look at the course schedule to find out.

**How can the credits be transferred back to my university?**

Please consult your home university coordinator about the credits transfer.

**Will Fudan issue the transcript for the summer session?**

Yes, after you pass your courses you will have the official transcript of Fudan. We will send the transcript and certificate to you or your coordinator after the session ends. Please update us if there is any change to your contact information.

**Where can I download the syllabi?**

[https://iss.fudan.edu.cn/Courses\\_Credits/Content\\_Courses.htm](https://iss.fudan.edu.cn/Courses_Credits/Content_Courses.htm).

**Cost of the Program**

**Does the tuition include accommodation?**

No. You will need to pay 1540, 1960, or 2800 yuan (28 nights) if you stay at the International Students Dorm of Fudan University, depending on the type of room you have. A single room at Unijia, which is privately run, may cost 115-220 yuan per day. The tuition just covers the courses and most of the activities of the session.

**How can I get the discount in tuition?**

If you are from Fudan's partner university, you can come as an exchange student with a tuition waiver or a self-paying student with the tuition discount of 10% off. We will need your international office to nominate you by emailing [iss@fudan.edu.cn](mailto:iss@fudan.edu.cn).

**I wonder whether there is any scholarship that I can apply for.**

Students from Fudan University's partner universities who hold passports from the North American region can apply for the Shanghai Summer School scholarship, which includes a tuition waiver, free on-campus accommodation, insurance for the session and a free trip to Tongli. We will need nomination from your coordinator. Update: The scholarship for 2020 has been suspended due to the covid-19 pandemic.

Or as a student of Fudan's partner you can come as an exchange student with a tuition waiver if your university agrees to nominate you. If you are not eligible for either of the above, please contact the Chinese embassy or consulate at your end to see whether there is any financial support available for international students interested in such short programs in China.

**How much will the summer session cost in total?**

Besides the tuition, you will need to pay for the following:

1. A return ticket to and from Shanghai.
2. The room charges which are RMB 1540, 1960, or 2800 in total at the International Students Dorm, 115-220 yuan per day at Unijia.

3. The other living expenses including food, local transportation, textbooks, etc. Food at the university dining halls is reasonably priced with one meal costing 8-14 yuan. Transportation costs 2 yuan per bus ride, and 3-8 yuan per metro ride. You don't have to buy textbooks beforehand. The professors and TAs will help you get the textbooks and other teaching materials when you are here.
4. The Tongli trip is not covered in the tuition. But the other activities of the session are.

### The Application Processes

#### How do I apply for the summer session?

If you are a Chinese national, please register at [register.fudan.edu.cn](http://register.fudan.edu.cn) and pay the application fee. Then email the following documents to [iss@fudan.edu.cn](mailto:iss@fudan.edu.cn):

1. A head-and-shoulders photo
2. A copy of your passport or ID
3. A copy of your transcript
4. A certificate of your enrollment status at your home university
5. Certificate of your English skills, if applicable. Students taking English-taught programs are exempt from the language requirement.

If you are a foreigner please apply at <http://admission.iso.fudan.edu.cn/> with the following documents:

1. Your photo
2. A copy of your passport. Please note that the name in the online application should be exactly the same as the name in your passport.
3. Your transcript of academic records
4. Certificate of your enrollment status at your home university
5. Certificate of your English skills, if applicable. Native speakers of English or students taking English-taught programs are exempt from the language requirement.
6. Application code, which is 376661 for self-support students. Exchange students and self-support students have different application codes in the online system. If you don't have it please email us. Exchange students do not pay the application fee while the self-support students do. But if an exchange student uses the wrong code and pays the application fee, it is regrettably not refundable.

**Note:** Application of foreign students has been suspended due to the entry restrictions imposed starting March 28.

We may require further application documents if the circumstances justify it.

From past experience Internet Explorer works for Windows and Opera for MacBooks when it comes to uploading files in the admission system for foreign students.

#### **I have dual nationalities holding a foreign passport and the Hong Kong passport. Should I apply as a foreign student or a Chinese student?**

If you plan to enter mainland China with your HK travel document please apply as a Chinese student.

#### **What is the deadline for application? Will it be fine if I apply just before the system closes?**

The application deadline is May 31, 2020. We recommend you apply as early as possible.

#### **I want to do the online application as soon as possible. But my passport will expire soon. What should I do?**

Please wait for the new passport before you submit the application because the admission documents need to be issued based on the passport with which you will enter China. If it is close to the application deadline, please submit the application with your old passport first, and then

email us a copy of the new passport later, so that we can review your application and issue the admission documents based on the new passport.

**The system doesn't allow me to submit my application. What should I do?**

Please make sure that you upload your photo in the specified jpg format with the right size. Please also make sure that you upload a copy of your passport, your transcript, and certificate of university enrollment. Remember if you do not submit your application online we will not be able to review your application. From past experience IE works for the uploading job if you use windows and Opera works for MacBooks.

**Anything that I should mind when I fill in the online application for foreign students?**

Yes.

1. Please upload a head-and-shoulders photo that has the reasonable definition;
2. The fields marked with \* must be filled in;
3. Please fill in your full name as it appears on your passport;
4. If you are an exchange student, your admission documents will be sent to your coordinator. If you are a self-support student, please make sure the address for the admission documents is correct. Remember if you choose to pick up the documents in person at Fudan, they will not be sent to you;
5. Don't forget to upload a copy of your passport;
6. A transcript of your academic records is required too;
7. The last document to be uploaded is your certificate of enrollment at your home university.

**I am not a native speaker of English. Do I have to provide some proof of my English proficiency?**

If you are taking your current program in English you do not have to provide any proof of your language skills. If you are not, you are advised to provide a proof, which can be a TOFLE or IELTS grade, or an assessment from your English teacher that you can follow courses in English.

**I have submitted the application online. What should I do next?**

Please wait for the update in the email. The process works like this: After we review your application, we will decide whether to accept you or not. If you are accepted, you will receive an email notice with the program handbook attached. Then your name will be submitted to the relevant offices at Fudan so that the student number and admission documents can be issued.

**When will I get my student number to enroll in courses online?**

You will need the student number to enroll in courses online, but online course enrollment has been postponed to late May or June.

**When will I get my admission documents?**

We will email you the confirmation when we accept you, together with the program handbook. However, many of you will need the admission documents to apply for the student visa. All the visa documents will be sent via a 3-day delivery service to your coordinator or your home address once they are issued. This process is a bit long as the name list will also go through Shanghai Entry and Exit Bureau before the documents are issued by Fudan International Students Office. We suggest you apply by the deadline, which has been set in consideration of your need to apply for visa.

**Course Enrollment and Tuition Payment**

**What is the username and password to log in at the Fudan course enrollment, payment and eLearning websites?**

The username is your Fudan student number while the password is the last 6 digits of your registered ID number, usually passport or Chinese ID number (if it contains any letter, please substitute with 0-zero).

You log-in with the same username and password at [http://xk.fudan.edu.cn/en\\_xk/login.action](http://xk.fudan.edu.cn/en_xk/login.action) for course enrollment, [elearning.fudan.edu.cn](http://elearning.fudan.edu.cn) for program announcements and activities sign-up, and [payment.fudan.edu.cn](http://payment.fudan.edu.cn) for tuition payment.

**How can I enroll in the courses?**

Please visit [here](#), log-in and input the course code to find each course. We will email you the instructions when your student number is issued.

**Where can I find the course codes?**

You can find the course codes at the course page of the ISS website.

**When is the deadline to enroll in and drop the courses?**

The deadline to enroll in and drop courses is 5 pm, July 8, 2020, Beijing time. Make sure you check your enrollment before the system closes, because if you have enrolled in one course by mistake and are not aware of it, then you will get an F on your transcript. On the other hand, if you think you are enrolled in a course but actually you are not, you won't get the grade even if you complete all the assessment. Please reconfirm your enrollment status with the course's TA before the system closes.

Kindly note that eLearning is not the official platform of course enrollment. Even if your name is on the eLearning site of a course, it does not necessarily mean you are enrolled in the course. [http://xk.fudan.edu.cn/en\\_xk/login.action](http://xk.fudan.edu.cn/en_xk/login.action) is the only course enrollment platform where you can ensure your course enrollment status.

**I am interested in two courses but in the enrollment system there is time conflict between them. Can I still have the two courses?**

No. If there is time conflict you can only choose one of them.

**The course I want is already full in the system. Can you increase the capacity?**

The enrollment period will end on July 8, and during the whole period students are free to add or drop courses. It is possible that some students will drop the course and so you can register. We will also keep a close eye on the number of students enrolled in each course. We may discuss with the professors the possibility of increasing the capacity of some courses, but there is no guarantee that the professors will agree.

**I want to take the lecture series course. Can I also join the company visits?**

You are expected to attend all the lectures and visits of the two-week course and finish the assessment as required if you take the 3-credit option. If however you take the 1-credit option you will not join the visits.

**I took the placement test and was placed into the intermediate class. But I can't enroll in this course online. What should I do?**

For students of Intermediate and Advanced classes we will upload the name lists into the system according to the results of the placement test. The students of the two classes do not have to enroll online. But if you take elementary Chinese please enroll online.

**What can I do to drop a course after the enrollment system closes?**

You won't be able to add or drop courses after the system closes.

**What if I fail a course?**

If you fail a course an F will appear on your transcript. And if you don't get any credits from the content courses, i.e. if you take no content courses or fail all your content courses, you will not be able to get the attendance certificate of the summer session. There will be no make-up exams.

### **How can I pay the tuition fee?**

If you are a self-paying student, please go to [payment.fudan.edu.cn](http://payment.fudan.edu.cn) to make the payment March 1-June 20, 2020. Please note that paying with an international credit card will incur a surcharge of 3%. After you log in, you can pay with a credit card, a debit card, Alipay or WeChat pay.

### **When is the deadline to pay the tuition fee?**

The deadline for tuition payment is June 20, 2020.

## **On- and Off-Campus Accommodation**

### **Can I book a dorm room? How?**

If you are nominated by one of Fudan's partner universities in Hong Kong or Macau to attend the summer session with a tuition waiver, you will stay at the HK and Macau Students Dorm for the session for free. What you will have is a double room in a suite with shared bathrooms. The Hong Kong Macau and Taiwan Affairs Office of Fudan University will pay the cost.

If you are from mainland China, or you are self-paying students from Hong Kong, Macau and Taiwan, we recommend Harbour Co-living (for students from mainland China only), or Unijia, which are both private accommodation providers close to the South Dorm Area of Fudan, or Tongzhou Hotel which is across the street from the eastern entrance of Fudan University. Unijia offers single and double rooms with private bathrooms. More details can be found at [www.unijia.net](http://www.unijia.net). There is an app for Harbour Co-living (湾流) which provides single rooms with private bathrooms.

You can make your reservation directly with Unijia by emailing [booking@unijia.net](mailto:booking@unijia.net), or reserve a room at Harbour via the app, or call Tongzhou at 86265110356 to make a reservation. Remember to pay the deposit and room charges in time as required. Otherwise your reservation may be cancelled. If you have any questions please contact them directly.

If you are a foreign student, you may book a room with the university's International Students Dorm (ISD), which offers single and double rooms in the main building, or single rooms in 4-bedroom, 2-bathroom suites in the supplementary buildings. The reservation notice will come in June, and the number and types of ISD rooms available will be subject to change as the dorm will undergo renovation in the summer.

The room charges at ISD are 1540 yuan (supplementary), 1960 yuan (main building double room), or 2800 yuan (main building single room) for the session (28 nights). However, the exact types and number of rooms available at ISD will be released around mid June when reservation will start. Foreign students will reserve in eLearning after you get the reservation notice. But please note that it is not guaranteed you will have your own bathroom at Fudan ISD. We will email you when the reservation starts. Certainly foreign students can choose to stay at Unijia or rent an apartment instead. Please note that foreign students of the summer session must hold X1 or X2 visa to study at Fudan.

### **I am a Chinese citizen studying in Canada. Can I stay at the Fudan International Students Dorm?**

No. According to the university's regulations, Fudan ISD is strictly limited to foreign passport holders who enter mainland China with a valid X visa or residence permit for study on the passport. The Fudan ISD is in the charge of the International Students Office of Fudan University.

### **I am from Hong Kong and I have dual nationalities. Can I stay at International Students Dorm?**

If you enter mainland China with your Hong Kong travel permit you will not be able to stay at ISD as China does not recognize dual nationalities. ISD reception will check the passport upon check-in. A foreign passport with the valid student visa is a must in order to stay at ISD.

**How can I find the university dorm after I arrive at Fudan University?**

After you enter the campus at 57 Wudong Rd. 武东路 57 号, please follow the arrows on the ground. ISD is on your right and the dorm for HK and Macau students is on your left.

**Where do I check in if I stay at ISD or the dorm for HK and Macau students?**

If you stay at FudanISD, please check in at the reception of the main building, the tallest one on your right after you enter at 57 Wudong Rd.

If you stay at the dorm for HK and Macau students, please call the contact person we specify beforehand to get your room cards upon arrival. The buildings are on your left after you enter at 57 Wudong Rd.

**When can I check in at International Students Dorm or Unijia?**

Within the check-in and checkout dates we specify, you can check in any time at ISD because the reception is open 24/7. Please pay attention to Unijia's notice about check-in and check-out if you stay at Unijia.

**How can I pay for Fudan University International Students Dorm room charges, room deposit, bath card, and fridge fee?**

The room charges will be paid at [payment.fudan.edu.cn](http://payment.fudan.edu.cn) by the deadline. Otherwise you won't be able to check in.

The room deposit is RMB 100, fridge deposit RMB 200 and fridge rent RMB 50/month (subject to availability). These will be paid in cash at the reception.

If you stay at the supplementary buildings, you will also need to purchase the bath card at the reception for hot water showers. It's 1-2 yuan per shower and when you check out you can have the remaining amount back in cash.

**What is the (mailing) address for Fudan University International Students Dorm?**

上海市杨浦区武东路 57 号复旦大学外国留学生公寓+Building No.- Room No.

Postcode 邮编: 200433.

**What is the (mailing) address for Fudan University North Area Student Dormitory?**

上海市杨浦区武东路 57 号复旦大学北区学生公寓+Building No.- Room No., 200433.

**If I buy something online at Taobao, will the package be delivered to my room?**

There are a couple of pickup places on campus. Please pay attention to the phone message from the courier which will tell you where your package should be picked up.

**How can I use Internet at Fudan dorm?**

You can buy a 30-day Internet card at China Unicom Fudan North Gymnasium branch office with your passport, which costs RMB 46/month. With this you can have China Unicom Wi-Fi access for one device. If you need more than 1 device connected at the dorm, please bring your router, or buy a router on campus if you stay at ISD. The dorm for HK and Macau students is equipped with routers. Or you can simply buy enough data with your local SIM card or make use of the free Wi-Fi as router setup can be very complicated.

At ISD you may want to share Wi-Fi with your neighbors by splitting the cost. Thus you do not need to have your own router.

There is free Wi-Fi at the lobby of the main building of ISD (kindly ask the reception desk for username and password), and in other parts of the campus such as dining halls, classrooms and libraries. Please see your handbook.

**Are beddings provided in the dorm or Unijia?**

Simple beddings including the pillow and sheets are provided for International Summer Session participants at the university dorm. At Unijia you can buy the check-in package at a reasonable price.

**Can I do laundry at the dorm?**

There are self-serviced washing machines on every floor of the main building of ISD, the basement of Supplementary Buildings No. 2, 5, 8 and the basement of AYC Building No. 1, 4. You can use them by inserting coins. The fee is 4 yuan per use. The self-serviced dryers are at the 1st and 12th floors of the main building. For these you will need tokens to be purchased at the laundry shop in the basement of Supplementary Building No. 4. The staff in the laundry shop does laundry too: Each wash is 20 yuan including drying. However, the staff there may not work every day during the session as it is summer vacation at Fudan. So please pay attention to the announcement posted on the door.

Unijia has a laundry room.

**What should I do if I have any problems at the dorm, like a clogged toilet?**

Please ask for help from the reception if you stay at ISD, or call the maintenance whose number is posted on the back of your door at the dorm for HK and Macau students. It is the best and fastest way to solve your problem. If the communication process does not work well please contact us.

**My room needs cleaning. What should I do?**

If you stay at ISD, please contact the reception. They can arrange cleaning at the cost of 10-20 yuan. If you stay at the dorm for HK and Macau students, please let us know and we will book cleaning for you.

**When can I check in and what is the check-out time of the dorm?**

The earliest check-in date is July 4 at the university dorm. The latest check-out time at the dorm is 12 noon Aug. 1.

**What is the check-out process like?**

If you stay at ISD, please return the room card, bath card, and air-conditioner remote control to the reception. They will check the room and give your deposit back.

If you stay at the dorm for HK and Macau students, please return the room cards and air-conditioner remote control to our contact person before you leave.

If you stay at Unijia or Harbour, please make sure everything is in order in your room and then bring the deposit receipt to the reception and get your deposit back.

**Can I rent an apartment instead of staying at the dorm?**

Sure. If you are a foreigner please check the handbook for any procedure you will have to go through at the local police station if you stay in an apartment.

**Bank Card, Transportation Card & SIM Card**

**I want to use WeChat pay and Alipay. But my card is rejected. What should I do?**

Usually WeChat pay and Alipay work with a Chinese debit card. But based on cooperation with five major international card organizations Tencent now allows overseas users to use WeChat pay without having a mainland bank card. Alibaba has also announced recently that short-term overseas visitors can now use the international version of Alipay without having a Chinese bank account. Visitors can use the "Prepaid Card" service in the app to make cashless payments.

**I need a local transportation card for metro and bus rides, but I know one may not be able to buy it or do the value loading job at every metro station. What is your advice?**

We will buy some local transportation cards and load them up beforehand. If you need one, please sign up after you receive our notice. Then upon registration you will get the card after paying cash. If you plan to receive the card at registration, for your airport transportation via Metro you may want to buy a single trip ticket. At the end of your stay, you can return the transportation card and get the deposit back.

Please note that in Shanghai you can use the iPhone wallet to pay for bus and metro rides, and the Metro 大都会 app on an android phone to pay for metro rides, WeChat Pay and Alipay to pay for bus rides. Please ask our TAs for help if you don't know how to set it up.

**Where can I get a local SIM card for my phone?**

You can buy one at the airport after you arrive, or at a telecommunications branch store after you arrive at Fudan.

### WeChat

**What is the WeChat group for?**

WeChat is a daily must in China. We use it to communicate, keep in touch, share experiences with friends, and pay for purchases or services. There is a group chat for every one of the summer session because we want to reach you in a fast and efficient way. We will post the announcements in WeChat, eLearning, ISS website and they will also go to your email. If you have questions that you believe others also have, you can ask them in the group chat. If you have personal questions you can add the staff or TAs as friends and have a private discussion. When you see useful information posted on WeChat, you can "Add to Favorites" so that you can retrieve it later.

**How do I set up my WeChat account?**

Please download the app and register according to the instructions. We have seen international students who registered back home but forgot the password when they were in China, making it impossible to use the account unless they had two Chinese WeChat friends already on their WeChat contact list to verify. Therefore, our advice is you set a password you will be able to remember when registering your WeChat account and link your WeChat account to your email.

### Visa

**Do I need a physical examination if I apply for a one-month X1 or X2 visa?**

The summer session is a one-month program and so a physical examination or a blood test is not required to apply for the student visa with the admission documents.

**I have a 10-year visitor visa. Can I enter with that visa?**

No. You will need to enter with the student visa to be able to study in China.

**I was given a 30-day visa, which may not be enough for my stay in China. Where can I apply for visa extension?**

Enter with that visa. At a designated time, a TA will accompany you to Shanghai Entry and Exit Bureau to apply for the extension once you are here.

**How do I know whether I need the extension?**

Counting the day after you arrive as the first day of your stay, and your departure date as the last day, you will need to apply for an extension if the stay is longer than what you got the visa for. For example, if you arrive on July 4, and will leave on Aug. 4, then your stay is 31 days.

**How long an extension can I apply for?**

Around one week.

**The admission notice says I should bring 8 photos to Fudan. Do I have to do this? Can I have passport photos taken on campus for the visa extension?**

What the admission notice says about photos applies to long-term students. You do not have to bring 8 photos. 1 or 2 should be fine. If you don't have any, there is a photo booth close to the university entrance at Guoshun Rd., or at the metro stations.

**What do I need to prepare for applying for visa extension?**

A passport photo, your passport, a copy of JW 202 form issued by Fudan University, proof of residence issued by Fudan ISD, an introduction letter issued by Fudan University International Students Office (available at registration), and cash.

**When will I get my passport back after I submit the extension application?**

Your passport will be sent to the Shanghai Entry and Exit Bureau in Pudong for the processing which can take 1 week or more. During this period if you go traveling please take the certificate issued by the Bureau in the place of your passport.

### Registration

**When and where will we register?**

8:30-18:00 July 4, 2020, at the lobby of the main building of International Students Dorm.

**Which documents do I need to bring along for registration?**

You have to bring the admission letter, and your registered valid ID (passport/Chinese ID).

**How will I register?**

We will have a name list and tick it when you register. You will get the program T-shirt(s), hard copies of the course schedule and program schedule, ask the staff about your visa extension or off-campus accommodation registration, and pay the tourist agency for the Tongli trip if you plan to go.

**I will not be able to arrive in time for the registration. What should I do?**

You will need to get the permission from our office and the professors of your courses. Kindly send us an [email](#) with your information. We will notify you the time and place to register upon your arrival. Please also email your professors asking for leave.

**Is it mandatory to take part in the language course placement test?**

The placement test for the Chinese language course on the morning of July 5 is a must if you want to choose the intermediate or advance levels. Foreign students taking beginner's Chinese course and Chinese students do not need to take the placement test.

**What should I do after the registration process?**

The TAs will take groups of students for a brief campus tour. Then on the morning of July 5 foreign students will have the language placement test. The mandatory opening ceremony and orientation will be from 2 to 3:30 pm. Please wear the program red shirt, which you will get upon registration. Shanghai Summer School students will wear the grey shirt. We will have the group photo taken after the opening and orientation.

**When can I get my e-campus card?**

You can pick up your card (without your photo) upon registration. You can top up the card in cash at the cashier's window of the dining halls during lunch hours or do the loading job on the machines. You can also top it up in WeChat. The instructions can be found in the Resources section in eLearning. Please note that very likely during the summer vacation the e-campus card office and the cashier's window will be open three days a week only. We will post the working hours once they are announced.

At the end of your stay, if there is still money in your e-campus card, please go to Building No. 10 during the working hours to have the money back in cash. But after that the card will be invalid. Or you can use the balance to purchase gifts at the university's gift shop, which is located at the main entrance of Fudan, open 9 am-7 pm.

**How can I pay for the Tongli tour?**

You will pay the travel agent at the registration site in cash, with Wechat pay or Alipay.

Shanghai Summer School students and students nominated by Hong Kong and Macao universities to attend FISS with a tuition waiver will not pay for the Tongli trip but will need to sign up in eLearning.

If you can't make it after you sign up, we highly advise you to withdraw your sign-up in eLearning as soon as possible.

**I want to join the Tongli tour but I didn't pay on the registration day. Can I still go?**

Sure. You can pay before the deadline at the travel agency's office.

**I paid for the Tongli tour. But I don't want to go now. What should I do?**

Please pay attention to the refund deadline on the receipt given by the travel agency. If you notify the travel agency before the deadline, you will have full refund by visiting the travel agency's office during office hours (Mon.-Fri., 9 am-5 pm). No refund will be processed after the deadline.

**Do I need to pay for the Huangpu River cruise, acrobatic show, and the other activities?**

No.

**I have signed up for one free activity but I don't want to go any more. Should I do something?**

Yes. If you sign up and don't show up, it will be a big waste of the resources. So please do cancel your sign up in eLearning by yourself before the deadline. For some activities there are people on the waiting list, and so your withdrawal can give these people the opportunity to attend.

**There is an activity that I really want to attend. But it's quite late when I want to sign up for it. Can I still attend even if there are not slots available?**

In that case please put yourself on the waiting list. From past experience every time there are people failing to show up despite the sign-up. When this happens people on the waiting list will be able to attend, in the order of when you waitlist.

**Courses and Transcript**

**Where can I check the schedule for "Lecture Series on Chinese Economy and Society"?**

The schedule will be posted in eLearning and on the ISS website. Or you can check [www.econ.fudan.edu.cn/summercamp](http://www.econ.fudan.edu.cn/summercamp).

**When will classes start?**

Classes will start on July 6 and end on July 31. You can check your grades online starting Aug. 4, and official transcripts will be sent to your coordinator or yourself around Aug. 5.

**What time do classes start every day?**

Morning classes of the summer session are 8:55-11:35 am, afternoon content classes are 1:00-3:35 pm, and the afternoon language course 3:45-5:20 pm. Please note that the schedule in the course enrollment system is not 100% correct as it lists the teaching schedule of regular semesters and can't be changed to the summer session schedule.

**What is the attendance policy?**

Each professor has his/her own attendance policy. Please make sure you know all the updated assessment requirements.

**What's the grading system like at Fudan?**

At Fudan, students get A, A-, B+, B, B-, C+, C, C-, D, and F.

F means failure. The number of students getting A or A- does not exceed 30% of the whole class.

**Where will our classrooms be?**

You may have classes at different lecture buildings on Handan campus. Most courses will be at Lecture Building 6 however. Ask us if you don't know where a classroom is. H6301 means Rm. 301 of Lecture Building 6. H2201 means Rm. 201 at Lecture Building 2. HGX201 means Rm. 201 of Western Building of Guanghai.

**Where can I check my grade of courses taken?**

The online grade checking instructions will be posted on eLearning in early August.

**When can I get the program certificate and course transcript?**

The certificate and transcript will be sent around Aug. 5. If you prefer, or if you have been nominated by your university, your transcript will be sent to your coordinator.

**Will the ISS office send me my transcript?**

If you are nominated by your home university, the ISS office will send your transcript to your home university coordinator. For other students if the coordinator's address is given, we can send your free transcript to your home university too. Please note that if you fail all courses you won't get the transcript or the certificate.

**Can I have a soft copy of my course transcript?**

Only hard copies will be provided.

**Can I apply for an extra copy of the transcript?**

If you want an extra copy for yourself, or if you want more copies, please sign up in eLearning and pay the fee by the deadline.

More details will be sent out via eLearning at the end of July 2020.

**Are there any printing shops on campus?**

Yes. There are printing shops on campus.

**Travel & Miscellaneous**

**Can I leave earlier before the session ends?**

Yes, as long as you attend all the lectures of your courses and fulfill all the assessment requirements.

**What clothes should I bring to Shanghai for the summer session?**

The average temperature in Shanghai in July is 32 degrees Celsius (around 90 degrees Fahrenheit). There could be days when the temperature is around 40 degrees Celsius. In one word, it is very warm and humid in Shanghai in July. Besides T-shirts and shorts, please also bring some business casual for the farewell party at Crowne Plaza Fudan.

**Is it mandatory to attend the farewell party?**

No, but we usually have hundreds of students participate in the farewell party. Shows are welcomed. Please let your TA know if you wish to contribute during the farewell, so we can make arrangements.

**Do I need to sign up for the farewell party?**

Yes, you have to sign up in eLearning, before the deadline.

**What document do I need to prepare if I plan to travel outside Shanghai?**

You should take the original passport (or Chinese ID card) with you. Train ticket purchasing and hotel check-in do require your valid ID.

**If I feel sick where can I see a doctor?**

There is an on-campus clinic at [Building No. 5](#) (复旦大学校医院 5 号楼) where simple treatments are provided. Please bring your Fudan e-campus card for registration process. A limited number of specialists are available during summer holiday. If you want antibiotics you may need a blood test done.

If the doctor thinks it is serious, he/she will advise you to go to a big hospital. If you have communication problems at the clinic, you can ask a TA to go with you.

It is important to have a list of local hospitals approved by your insurer on hand. If you get sick, you may want to go to a private hospital whose staff speak English rather than a public hospital that locals usually go to, like United Family Healthcare in Shanghai, which is more expensive than public hospitals. Therefore, it would be great if your insurance covers visits to private hospitals such as United Family Healthcare.

**I am a Shanghai Summer School scholarship student. I know the scholarship includes local insurance. Does it mean I can visit the on-campus clinic without paying out of my pocket?**

The insurance we purchase for you contains a deductible of around 700 yuan when it comes to medical costs. For any claim you will need to keep the medical record and receipts issued by the hospital you visit.

**Can I purchase an insurance at Fudan during my stay?**

Yes, if you are a foreign passport holder, please check with the Student Affairs Center at the reception desk of Fudan ISD.

**Where can I study other than the dorm and lecture rooms?**

Fudan University Library is one of the best options to escape from the hot summer. The opening hours will be posted in early July [here](#) and in eLearning.

**Can I borrow books from the library?**

No. Short-term non-degree students can read in the reference rooms but can't borrow books from the library.

**How can I get a taxi?**

For airport transportation please see the handbook.

If you want to go somewhere from the dorm, there is a taxi stand about 50 meters from the entrance at 57 Wudong Rd. But if you need a taxi for a long trip at unusual hours like the small hours it would be better to book a taxi in advance. It would be a good idea to download the Didi app for taxi booking and fare payments.

**Is there any place where I can store my luggage during my travel after the session ends?**

Yes, the nearest one is at Storhub 趣存自助仓, which has no affiliation with Fudan University, at 1581 Changyang Rd., Yangpu District.

**What are the emergency phone numbers?**

Ambulance: 120, Police: 110, and Fire: 119.

**How can I contact the program office?**

If you have any questions please email us at [iss@fudan.edu.cn](mailto:iss@fudan.edu.cn) or call us at +86 21 55664890 during office hours (8:30-11:30 am and 1:30-5 pm). You may also find us on WeChat.